



Division of Human Resources
Supplement Performance Responsibilities

Title:	
Qualifications:	
Reports To:	
Supervises:	
Job Goal:	
School Name:	Principal (print):
Performance Responsibilities: <i>(continue on additional pages if necessary)</i>	
Terms of Employment:	
Evaluated By:	
Approved By: _____	Date: _____
<i>Principal or Designee Signature</i>	
Reviewed and Agreed To: _____	Date: _____
<i>Print Employee's Name</i>	
_____	Emp. ID: _____
<i>Employee's Signature</i>	

IRS regulations require a withholding rate of 28% on all supplemental pay as of January 1, 1994.